

OSHA Violation & Inspection Checklist 2025

1. Exit Routes & Emergency Planning

- ☐ Primary and secondary exit routes are clearly marked.
- ☐ "You Are Here" maps are posted in visible locations.
- ☐ Exit doors are unlocked from the inside and free of obstructions.
- ☐ Emergency Action Plan (EAP) is written and accessible to all employees.
- ☐ Employees are trained on evacuation procedures and assembly points.

2. Fire Safety & Equipment

- ☐ Fire extinguishers are mounted, visible, and fully charged.
- ☐ Annual fire extinguisher inspections are up to date.
- ☐ Fire alarm systems are tested regularly.
- ☐ Sprinkler heads have at least 18 inches of clearance.
- ☐ Flammable materials are stored in approved containers/cabinets.

3. Hazard Communication (HazCom)

- ☐ Safety Data Sheets (SDS) are accessible for all chemicals.
- ☐ All chemical containers are properly labeled.
- ☐ Written Hazard Communication Program is in place.
- ☐ Employees have received training on chemical hazards.

4. Walking-Working Surfaces

- ☐ Floors are clean, dry, and free of trip hazards.
- ☐ Guardrails are installed on all open-sided platforms (4ft+).
- ☐ Ladders are inspected regularly and in good condition.
- ☐ Floor openings are protected by covers or railings.

5. Machine Guarding & Electrical

- ☐ Point-of-operation guards are in place on all machinery.
- ☐ Lockout/Tagout (LOTO) procedures are established and used.
- ☐ Electrical panels have 36 inches of clear working space.
- ☐ Extension cords are not used as permanent wiring.

6. Personal Protective Equipment (PPE)

- ☐ PPE hazard assessment has been conducted and documented.
- ☐ Necessary PPE (eye, hand, foot, respiratory) is provided.
- ☐ Employees are trained on proper PPE use and maintenance.